

COMPOSITE HEALTH CARE SYSTEM

"Data Quality Tools You Can Use" (Part 1) Charlene Colon, Clinical Data Analyst



Womack Army Medical Center, Fort Bragg, NC 14 February 2007



Agenda

- Part 1 CHCS
 - CHCS Data Quality "Check Points"
 - CHCS "Secrets Revealed"
 - CHCS Data Quality "Radar" Screener
- Part 2 Ambulatory Data Module (ADM)
 - Encounter Data "Tune Up"



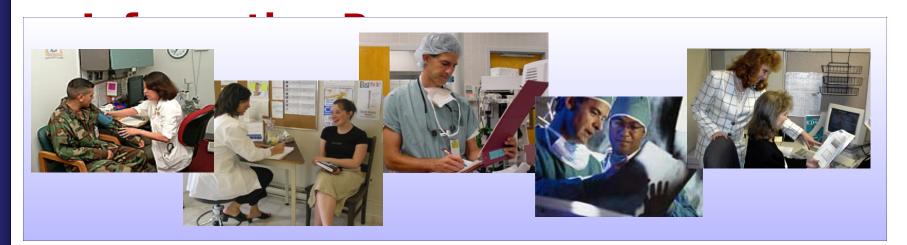
Course Notes:

- Hyperlinks can only be accessed from Slideshow Mode
- Imbedded Icons can only be accessed from Normal View
- See Notes View for Additional Details and Business Rules
- The data is real, only the names have been changes to ensure compliance with HIPAA Protected Health Information (PHI)
- Re-use of any charts, graphics or animations Encouraged!



Course Objectives

- Understand DQ Building Blocks
- Highlight capabilities that support DQ
- Identify processes and that impact DQ
- Provide DQ Tools You Can Use
- Where to locate





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81%	83%	88%	79%	83%	83%	91%	78%	81%	83%	92%	82%	84%	867
87%	89%	89%	92%	86%	89%	93%	91%	85%	90%	93%	90%	85%	89%
82%	84%	81%	85%	100%	89%	86%	80%	82%	83%	83%	54%	82%	735
96%	91%	89%	91%	100%	93%	89%	86%	100%	92%	89%	77%	93%	867
86%	89%	94%	95%	96%	95%	92%	89%	96%	92%	92%	68%	100%	87>
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100%	94%	89%	89%	100%	93%	78%	89%	100%	89%	100%	78%	100%	937
96%	98%	100%	99%	100%	100%	92%	99%	100%	97%	100%	100%	100%	100%
100%	98%	98%	99%	99%	99%	98%	99%	100%	99%	97%	98%	99%	987
91%	93%	98%	92%	96%	95%	99%	88%	96%	94%	98%	87%	86%	90%
84%	70%	83%	44%	85%	71%	86%	49%	86%	74%	84%	58%	82%	75%
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"One Team"!



Special Thanks to the WAMC "One Team" where DQ is Everybody's Business



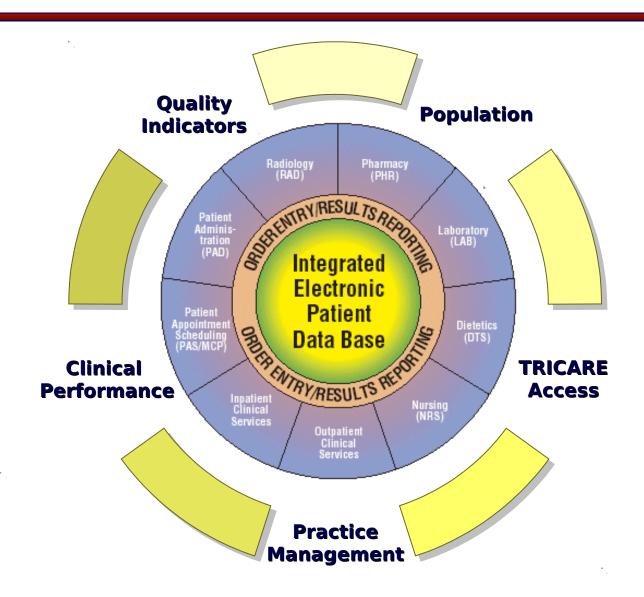
It Takes a Team!

- Workload and Coding Compliance Review/Audit
- ADM/AHLTA/CCE Interface Error Management and Data Validation
- Data Needed for the DQMC Review
- Training, User Feedback and Staff Assistance

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Select PAD System Menu Option: SPOOLER Menu
    DSR
           Delete Spooled Report
           Print Spooled Report
->> PSR
Select Spooler Menu Option: ??
  ADM Compliance Report FY06-5 Feb 07
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                                              01 Feb 2007@102710
                                                                      THOMAS, TERRI
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                                              02 Feb 2007@091249
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Data Capabilities





Since 1992...

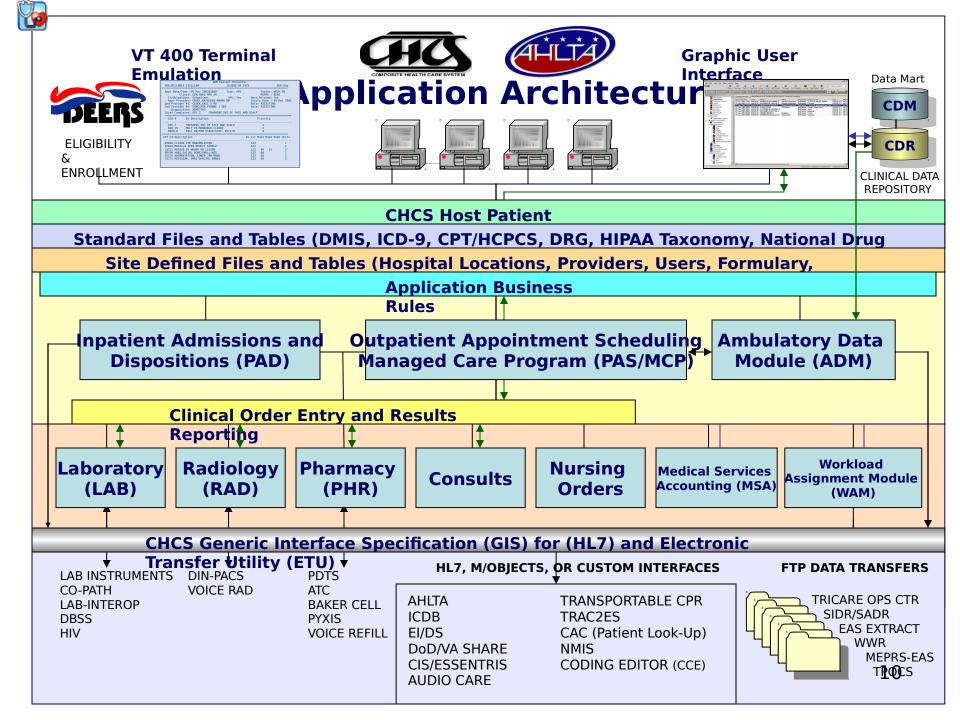
- CHCS has been the primary operational clinical system supporting DoD and US Coast Guard facilities world-wide:
 - "One of the world's first and largest hospital integrated enterprise Clinical Provider Order Entry (CPOE) systems in the world"1
 - 100+ CHCS Platforms world-wide supporting over 500 MTFs
- Interfaces with more than 40 Clinical & Administrative systems:
 - AHLTA Electronic Medical Record
 - <u>Beneficiary Eligibility</u> Defense Eligibility & Enrollment System (DEERS)
 - Resources Expense Assignment System IV (EAS IV)
 - <u>Billing</u> Third Party Outpatient Collections System (TPOCS)
 - Pharmacy Pharmacy Data Transaction System (PDTS)
- Standard tables for data consistency:
 - ICD-9-CM (Inpatient/Outpatient Diagnosis and Inpatient Procedures)
 - CPT/HCPCS (Outpatient Procedures and Services)
 - HIPAA Provider Taxonomy
 - NATO STANAG (2050), Federal and DoD standard tables
 - Site defined tables for MTF operations





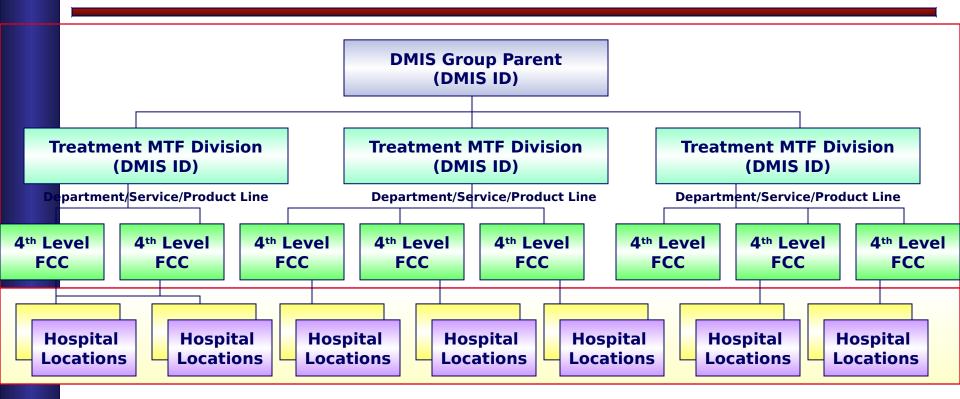
In 2004...

- Captured important patient information for 9 million beneficiaries*
- Documented over 50 million outpatient appointments*
- Performed 70 million prescription transactions yearly*
- Interfaced with the Pharmacy Data Transaction System (PDTS) that has prevented over 99,000 potentially lifethreatening drug interactions*
- Capabilities further enhanced with AHLTA to provide documentation of medical care*





DQ Building Blocks



- Workload is captured and reported by:
 - Group Parent Defense Medical Information System (DMIS ID)
 - Treatment MTF DMIS ID
 - 4th Level MEPRS Code also known as Functional Cost Code (FCC)
 - Department/Service and Hospital Location (Available only at the Local Level)
- Hospital Locations "Places of Care" support MTF activities/services such as:
 - Managed Care (Primary Care Manager) Teams
 - Wards, Clinics, Ambulatory Procedure Units, Ancillary Services, File Rooms, External Locations, etc.



Hospital Location

- Used by AHLTA to map Assigned Clinic Locations to display Appointments and process T-CONS
- Multiple Hospital Locations may be linked

GR P	MT F	FCC	CHCS DEPT/SERVICE/LINE	CLINIC LOCATION NAME	WKLD TYPE	FCC DESCRIPTION
008 9	008 9	BGAA	FAMILY MEDICINE SERVICES	FAMILY PRACTICE T-CON	NON- COUNT	WAMC FAMILY MEDICINE
008 9	008 9	BGAA	FAMILY MEDICINE SERVICES	WFM SPORTS MEDICINE	COUNT	WAMC FAMILY MEDICINE
008 9	008 9	BGAA	FAMILY MEDICINE SERVICES	WFM-TEAM DUTY	COUNT	WAMC FAMILY MEDICINE
008 9	008 9	BGAA	FAMILY MEDICINE SERVICES	WFM-TEAM HONOR	COUNT	WAMC FAMILY MEDICINE
008 9	008 9	BGAA	FAMILY MEDICINE SERVICES	WFM-TEAM INTEGRITY	COUNT	WAMC FAMILY MEDICINE
008 9	008 9	BGAA	FAMILY MEDICINE SERVICES	WFM-TEAM RESPECT	COUNT	WAMC FAMILY MEDICINE
008 9	728 6	BGAN	FAMILY MEDICINE SERVICES	JHC-BLUE TEAM	COUNT	JOEL HEALTH CLINIC
008 9	728 6	BGAN	FAMILY MEDICINE SERVICES	JHC-RED TEAM	COUNT	JOEL HEALTH CLINIC
008	728					



Hospital Location

CHCS Menu Path

DAA Data Administration Menu

CFT Common Files and Tables Management Menu

CFM Common Files and Tables Maintenance Menu

->> HOS Hospital Location File Enter/Edit

HOSPITAL LOCATION: DQ FAMILY PRACTICE

DOD HOSP LOCATION EDIT

ABBREV: DOFP

DESCRIPTION: DQ FAMILY PRACTICE

NAME: DQ FAMILY PRACTICE

LOCATION TYPE: CLINIC

SERVICE: FAMILY PRACTICE

DIVISION: DIV A - TRAINING HOSPITAL FACILITY: WALTER REED AMC WASHINGTON DC

MEPRS CODE: BGAI/0037

COST POOL CODE:

PROMPT FOR REQUESTING SERVICE: YES

ENROLLEE LOCKOUT: YES

TYPE OF CARE: BOTH SPECIALTY AND PRIMA

Select CLINIC SPECIALTY: FAMILY PRACTICE/PRIMARY CARE

Select DUPLICATE CHECKING ORDER TYPE:

INACTIVE FLAG:

Sets relationship between Hospital Location, FCC and MTF

DMIS ID



Clinic & Provider Profiles

- Identifies Providers that can have Clinic Schedules
- Establishes Workload Type for the Clinic:
 - Count
 - Non-Count
- Non-Count Locations <u>cannot</u> have Count Visits:
 - Immunization Clinic
 - Nurse T-CON Clinic
- Establishes Appointment Types for the Clinic:
 - Count (ACUT/ACUT\$, WELL/WELL\$, ROUT/ROUT\$, T-CON*, etc.)
 - Non-Count (RN T-CON Clinic Location)
- AHLTA supports the Workload Type set by CHCS:
 - Appointment Type
 - Clinic Profile (^CPRO)
 - Provider Profile (^PPRO Set RN T-CONS to Non-Count For ALL Clinic Locations where the RN is Profiled)



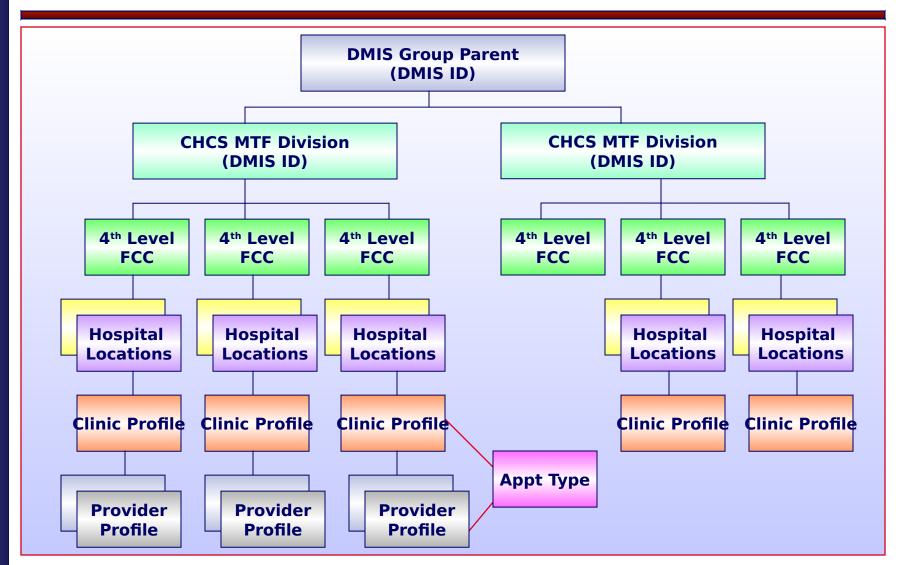
RN T-CON Review

WOMACK ARMY MEDICAL CENTER MONTHLY STATI From: Dec Division: WOMACK AMC FT BRAGG NC		To: De	by GROU	JP	2007@08 Family		Page ICE DE	
Appt MEPRS/DMIS Type Code	 	COUNT WC # In # C		tal		OUNT # Ou		
WFM-TEAM INTEGRITY (continued)								
Provider: DA***,M******* S T-CON* BGAA/0089		0	1	1	0		0	0

- Use the CHCS Monthly Statistical Report to Identify RN T-CONS as Count Workload
- Use CHCS PAS ^PPRO Menu Option to find the Clinic Location where the RN T-CON resulted in a Count Visit
- Link to PPRO.wmv



Linking It All Together





Provider File

Key Elements:

- Provider ID (Short Name) -> Used in SADR, TAT & M2
- Provider Class->Provider Signature Class
 - Establishes Provider Privileges for Ancillary Order Entry
 - AHLTA uses the Signature Class = NURSE to support RN T-CONS
- Medical Specialty->HIPAA Taxonomy->CMAC Class
- Default Ancillary Order Requesting Location
- Associated Clinic Locations
- Active AHLTA Account (Yes/No)



- View Informational "Provider Specialty Utility"



See Notes View for Provider File Business Rules



Provider File Elements

CHCS Menu Path

Data Administration Menu DAA

Common Files and Tables Management Menu CFT

CFM Common Files and Tables Maintenance Menu

->> PR0 Provider File Enter/Edit

PROVIDER: QUIRT, RICHARD

> QUIRT, RICHARD Name:

Provider Flag: PROVIDER Provider ID: QURITR

Provider Class: PHYSICIAN

SSN: 123-45-9999

 Provider Class determines Ancillary **Order Entry**

Privileges based on mapping to Signature Class

 AHLTA uses the Signature Class =

NURSE to support RN T-CONS

Select PROVIDER SPECIALTY:

FAMILY PRACTICE PHYSICIAN (001)

FAMILY PRACTICE/PRIMARY CARE (923)

Primary Provider Taxonomy: 207Q00000X

CMAC Provider Class: 01 - MEDICAL Do

Select PROVIDER TAXONOMY:

207000000X

Location: DQ FAMILY PRACTICE

HCP SIDR-ID: 001289

Branch of Service: MARINE CORPS

Rank: CAPTAIN

Active CHCS II Account: YES

Select ASSOCIATED CLINIC:

DO FAMILY PRACTICE

MEDICAL EXAMINATION CLINIC

CONTRACTOR OSTEOPATHY

 All Direct Care Providers **MUST have a Direct Care Medical Specialty <=905**

 FY 07 data requires a valid Medical Specialty to be

"credited"

CHO

<=905 and >910 - Explained

CHCS Fileman View: (FM->IFE->PROVIDER)

Below is how CHCS <u>"sees"</u> the Provider Specialty entries and uses them in the SADR. CHCS will populate the SADR with the 1st entered Specialty, rather than the one that represents Direct Care (Specialties <905).

When entering Provider Specialties enter the lower number 1st. (The one <=905). Then the correct Specialty will be in the SADR and sent to M2. Then enter the Specialty >910.

NAME: MORTNNNNN, MNNN E

CLASS: NURSE PRACTITIONER PROVIDER ID: MORTMARE

LOCATION: CLARK TEAM CLINIC ID: CLARK TEAM

DEPARTMENT ID CODE: FAMILY PRACTICE DEPT

PROVIDER SPECIALTY(S): 923
PROVIDER SPECIALTY(S): 604
HIPAA TAXONOMY: 363LP2300X

NAME: PLATNNN, KYNNNN E

LOCATION: OBSTETRICS-WAMC CLINIC ID: OBSTETRICS-WAMC

DEPARTMENT ID CODE: OB/GYN DEPT

PROVIDER SPECIALTY(S): 964
PROVIDER SPECIALTY(S): 927
PROVIDER SPECIALTY(S): 154
HIPAA TAXONOMY: 207V000000X



Provider Specialty Utility

CHCS Menu Path

PAD System Menu (DG USER)

Data Quality Reports Menu (DOD DQ REPORTS MENU)

DQL DQ Hospital Location Report

DQS Pharmacy Site DQ Report

DQP DQ Provider Default Report

->>DQR Re-Order Provider Specialty Utility

Select Data Quality Reports Menu Option:

DQM Re-Order Provider Specialties Utility

This utility will ensure that the first Provider Specialty in the PROVIDER SPECIALTY multiple field is mapped to a taxonomy code. If not, the utility will find the first Provider Specialty entry in the multiple that is mapped to a taxonomy code and switch the two entries. Providers that do not have any specialties that map to a taxonomy code will be placed on the spooled exception report.

DQM Re-Order Provider Specialties Utility History

Spool File Name	User Name	Convert	
DQM_PROV_SPEC_CONV_RPT 22Jan2005-0343	HOPKINS,LINDA M	714	561
DQM_PROV_SPEC_CONV_RPT 09Feb2005-2111	HOPKINS,LINDA M	5	560

Need more information about a CHCS Report? Enter ??? (3 Question Marks) to display an explanation of the report.



Provider File "Team"

IMD/Data Admin:

- Create CHCS User Account
- Create Provider File Entry

Credentials:

- Provider Medical Specialty/HIPAA Taxonomy
- Provider Class/Signature Class

Clinical/Operations:

- RN & Tech Provider File Updates

MCP Network Manager:

- Set PCM Flag
- Manage PCM Capacity

Clinic Managers/Appointment Supervisors:

- Clinic Profile Entry/Updates (^CPRO)
- Provider Profile Entry/Updates (^PPRO)
 - Assigned Clinic Locations needed for AHLTA
- IMD CHCS/AHLTA Account Transfer and Training



"Secrets Revealed"





Best Kept Secret! - OLUM

- CHCS On-Line Users Manual (OLUM)
- Electronic documentation and index of CHCS Functions and Reports
- Accessible by ALL CHCS Users:
 - Type OLUM (from any Menu display in CHCS)
 - Select IND to access the OLUM Index
 - Select CHCS Sub-System (Scroll Down for Data Admin and Ad-Hoc Users Guides)
 - Browse or Find topic of interest such as "Monthly" or "Hospital Location"
- Link to OLUM.wmv



Patient Registration

- Establishes required fields to uniquely identify patient in the CHCS database and for use in AHLTA
- Performs checks to <u>help</u> prevent creation of duplicate patients
- Requires the Fileman "&" (Ampersand) key to create new entries - Limit users given this Key
- Performs DEERS query to obtain Enterprise Person ID (EDI-PN), Eligibility Status and "Lock Down" key person identifiers
 - EDI-PN is key to correlating patient data in AHLTA
- Allows Pseudo-SSNs (800-YY-MDDD)
 - Assign responsibility or focus on updating Pseudo SSNs
- Allows users with Full or Mini-Registration Access to update:
 - Address and Contact Information
 - Outpatient Medical Records Location
 - Patient Category to identify beneficiary relationship to the MHS
 - Station/Unit ID MTFs can create locality specific Unit ID Table



Tools you can use: (See Patient Registration)

http://www-nmcp.med.navy.mil/EduRes/CompMedia/chcs/nuggets.asp





Mini-Registration

Patient: COLON	,CHARLENE C			Mini Registration
FMP/SSN: 20/	6105 DOB	: 23	PATCAT: N	22 Sex: F
Patient:	COLON, CHARLENE C		DOB:	2:
PATCAT:	N22 (USN RES INACT	DUTY TRG)	FMP:	20
Home Phone:	910 W:	910907	SSN:	6105
Patient Addr:	WISTERIA LANE	UNIT	Sex:	FEMALE
City:	FAYETTEVILLE	St/Cntry:	: NC Zip:	28314
		_		
Sponsor:	COLON, CHARLENE C		Service:	NAUY
FMP:	20 Sex: FEMA	ILE	Sponsor SSN:	6105
PATCAT:	N22 (USN RES INACT	DUTY TRG)	DOB:	
Command Sec:			Rank:	LIEUTENANT COMMANDER
Local UIC:	NO LONGER ELIGIBLE		(NOELIG)	
Duty Address:				
City:		St/Cntry:	: Zip:	
Duty Phone:	916		DSN:	
O/P Rec Loc:				

- Key person identifier elements "synched" with DEERS are "Locked Down"
- MTF Staff responsible for Patient Category updates
- Updates to Demographics and Contact Information must be made in CHCS
- CHCS entered updates will update AHLTA
- Consider using Home Phone as Preferred Method of Contact (such as Cell #s)
- See Notes View for additional details and Business Rules



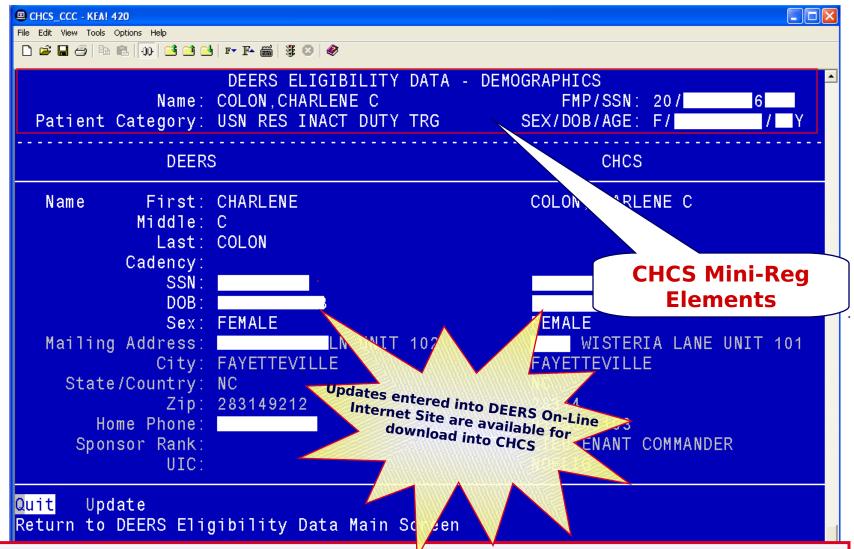
DEERS Address Updates

- Do not use % * ~ ? [] { } in the address field
- Enter complete Phone Number including Area Code
- Rules for CHCS/DEERS Address Updates:
 - CHCS requests eligibility data from DEERS, for NEW Registrations.
 - Address information obtained from DEERS is downloaded into CHCS.
 - A date/time stamp is associated with the address update.
 - If the patient is found in DEERS, the DEERS Patient Identifier (EDI-PN) is downloaded to the CHCS patient file.
 - When the address is updated on CHCS, a message is generated for the patient and sent to DEERS, ONLY IF there is a Patient Identifier (EDI-PN) in CHCS, without this ID DEERS can't make a match.
 - When DEERS receives update message, it compares the address update date/time to whatever date/time is on file in DEERS. If the message from CHCS isn't "fresher" than the data on file, it is dropped.
 - After the initial registration, CHCS does not update address data from DEERS unless the user specifically uses the "Demographics" action on the DEERS Eligibility Request option, and chooses to update the data.

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CHCS/DEERS Update/Sync



DG REG SYNC Security Key required to process CHCS/DEERS Updates



Duplicate Patients

- Some duplicates can not be avoided:
 - Typographical errors
 - Transcription Errors (Can't read handwritten registration form)
 - Name & Sponsor Changes
 - Pseudo-SSNs (John Doe Registrations)
 - Mail-In Labs (Creates Pseudo Patient Name)
 - Lack of Dual Eligibility Patient Indicator
- Potential Duplicate Patient Search identifies potential duplicates for DQMC Review List Item C.2.
- User Registration Report identifies users requiring additional training to support DQMC Review List C.2. Items a) to d)
- Dedicated POC needed to investigate duplicates and perform patient merges on CHCS
- Merge processing in CHCS is critical to support AHLTA



Duplicate Patient Search

ALL POTENTIAL DUPLICATE PATIENTS SEA	ARCH
CHCS MTF	14Feb2005@1015
Matching Criteria Level: STANDARD Total Numb	ber of Patients: 675254
Date/Time Type Criteria Sort #F	Found/#Searched Status
27Jan2005@1454 All (U) Standard FMP/SSN	* Updated * DONE
25Jan2005@1109 All Standard FMP/SSN	421/673769 DONE
20Jan2005@1323 All Standard FMP/SSN	CANCELLED
03Jan2005@1116 All Standard FMP/SSN	43 971425 DONE
29Dec2004@1042 Reg Standard FMP/SSN	V622 DONE
30Nov2004@1336 Reg Standard FMP/SSN	\ 3 DONE
29Nov2004@0917 Reg Standard FMP/SSN	DONE
+ 18Nov2004@1459 All Standard FMP/SSN	
[Previous Searches Completed: 32]	<u>Total Duplicates</u> , includes
All Registration Alpha Updated Help	ALL Duplicates in the CHCS
Search for All potential duplicate patients.	database, Not just those
•	created for the Reporting
	Month

- CHCS option available to search All Potential Duplicates or for New Registrations for a given date range
- Registration Report includes User Names creating Duplicates
- CHCS duplicates are managed locally
- Merged CHCS patients routinely reported to AHLTA (CHCS Sys Admin)
- AHLTA duplicates require an MHS Trouble Ticket to merge in the CDR



Registering User Report

	05 Jan 2006@2025 Page 4 E PATIENT LIST TOTALS 05 Jan 2006@1704 tching Criteria Level: STANDARD
T O T A L S:	
Total Searched Total Found Total Identified Duplicates Total Excluded Total Merged Total Unresolved	2591 0 0 0 16
Duplicates Created during the reporting Month for DQMC Reporting	

- Report also lists Users creating duplicates
- Coordinate with Users creating duplicates as outlined in the DQMC Review List



Risk and Prevention

Potential Risk to Patient Safety!

- CHCS cannot perform Drug-Allergy checks across duplicate records
- PDTS may miss critical Drug-Drug checks
- Important clinical history may not visible in CHCS, DoD/VA SHARE and AHLTA
- Implications for Orders entered in AHLTA Appears to the Provider as "Orders NOT Writing Back to CHCS"

Train Patient Look-Up Processes:

- CAC Card Look-Up (Bar Code Scanner)
- Verify against Military ID Card/CAC Card
- First Initial of Last Name + Last 4 Sponsor SSN -> C1234
- Partial Name -> COLON,C
- Last Name+Last 4 (Excellent for Validating Unit Rosters)
- Full SSN -> 123-44-1234
- Hyphenated Last Names



Other Health Insurance

- DEERS is now the source system for Other Health Insurance (OHI):
 - Used to bill for both Inpatient and Outpatient services
 - Primary, Secondary and Tertiary benefit coverage
 - New and Updated Demographics and OHI sent to TPOCS daily
 - OHI cannot be entered for Active Duty and Civilian Patient Categories
- Daily transfer of the DD2569 to the UBO!
 - Entry/Validation of OHI in CHCS <u>within 3 calendar days</u> required to prevent manual billing in TPOCS
- With the Summer 2006 transition to DEERS Standard Insurance Table/OHI, BOTH "Yes" and "No" DD2569's will need to be provided to the UBO - Daily...



Synchronizing Processes

Date of Service



1-> **Billing HOLD** Services in **CHCS OIB Suspense File**

Update OHI

2-> **Billing HOLD** Services in **CHCS OIB Suspense File Update OHI**

3->

Billing HOLD Services in **CHCS OIB Suspense File Update OHI**

MSA/TPOCS **Billing**



Annual Update of DD2569



Send DD2569 to **UBO**

DD 2569 Other Health Insuranc

File DD2569 in **Medical Record**



Verify Insurance Coverage



Enter Coding into CHCS ADM/AHLTA



If new OHI - Check for Prior Billable Services



Coding Audit Review



Enter/Update OHI in CHCS

SEE SEEN, AMERICAN'S ONE CONTROL GROUPS AMERICAN AMERICAN AMERICAN AMERICAN AMERICAN	Page
Appt Buts/Time: E7 New 198024855 Type: NEW Lockstrates: UNIVERSELL STREET STREE	COMPLE
Daybepatient: OFFRATION ANDRA (NO) APPL 'FM. North Appl Provider (1 SINGLAR, NOME (NO) Bale ATTENDED ANDRA (NO) Bale ATTENDED ANDRA (NO) Bale ATTENDED ANDRA (NO) BALE ATTENDED ANDRA (NO) BALE ATTENDED AND ANDRA (NO) BALE ANDRA (NO)	Age: 62
EAR Code Description	elated: No DING
CPT/MCPCS Description Modi Med2 Med 96549 AMESTW. PROCEDURES ON EYE AA	0x Level Un
CPT/HCPCS Description Red Ned Ned Ned Ned Ned Ned Ned Ned Ned N	1
00140 AMESTH, PROCEDURES ON EVE AA	
65902 REPOVE CATARACT/INSERT LENS 82 65902 REVISE EVE NTW THRU ANT 82 58	1 1

MANUAL RE-WORK

Manually Bill for Prior Covered Services

If OHI is for DD7A Billable Beneficiary, Exclude DD7A raes in MSA



Encounters Completed AFTER 3 Business Days Will Still Be Automatically Sent to Billing



Time to Break...





Visit Criteria???

- MEPRS Workload Reporting guidelines establish the definition for:
 - "Count" Visits
 - "Non-Count" Visits
- A "COUNT" VISIT requires 3 Key Elements to = Workload:
 - 1. Interaction between patient and healthcare provider
 - 2. Independent judgment/assessment of patients condition, regardless of Skill Type, to accomplish one or more of the following:
 - Examination
 - Diagnosis
 - Counseling
 - Treatment
 - 3. Documentation



Workload Assignment

Workload Capture Elements:

- DMIS Group Parent
- Treating MTF DMIS ID
- 4th Level MEPRS Code (FCC)
 - Inpatient "A" Level FCCs (Occupied Bed Days only)
 - Outpatient "B" Level FCCs and FBN* (Dental "C" Level FCCs)
 - Ancillary "D" Level FCCs
 - Special Programs "F" Level FCCs
- Clinic Type (Count Visits Only)
- Patient Category (Rolls up to Beneficiary Category)
- Patient Status (Inpatient/Outpatient)
- Appt Status (KEPT, S-CALL, WALK-IN or T-CON)
 - Occ-Svc, Admin, Cancels and No-Shows not reported as Workload
- Inpatient Occupied Bed Days
- Requesting/Performing Location (Ancillary Services)



Reconciling Clinic Visits

- End of Day-> "Every Clinic Every Day":
 - Evening Clinics and ER -> Next morning
- Process Cancels and No-Shows As they occur:
 - Cancel by Patient option allows appointment to be re-used
- Duplicate Same Day/Same Clinic Visits:
 - Patient seen in AM returns in the PM is a continuation of care
 - Patient seen by Nurse/Tech and the Provider (Same day/Same Clinic is also a continuation of care)
- CHCS Tools You Can Use:
 - WWR Audit Report displays potential "Duplicate Visits" within the same 4th Level MEPRS – But not very efficient



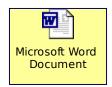
CHCS PAS End of Day Report

See Back Up Informational "
Same Day/Same Clinic" Ad Hoc Report



Same Day/Same Clinic **Visits**

- CHCS Ad-Hoc report to identify Same **Day/Same Clinic Appointments**
- Generates an ASCII File for import into **EXCEL**
- See your CHCS Administrator, to import the Ad-Hoc query and create CHCS Menu **Option**
- CHCS System Administrator Instructions:
 - Convert to Text File before Import
 - Set any CHCS Internal Entry Numbers (IENs) for Hospital Locations to be excluded





Inpatient Visits

WALK-IN SEARCH CRITERIA

Patient: HEALTHE.YOU FMP/SSN: 30/800-11-2255

Clinic: QQQCHCSIITESTBRAGG CLINIC/WAMC

Clinic Phone:

Provider: QQQCHCSIITEST, BRAGGDOCA

Detail Codes:

Time Range: 0950 to 0950

Dates: 14 Feb 2005 to 14 Feb 2005

ATC Category:

Appt Type: ACUTE APPT

Duration: Srv Type:

Days of Week:

This is an inpatient.

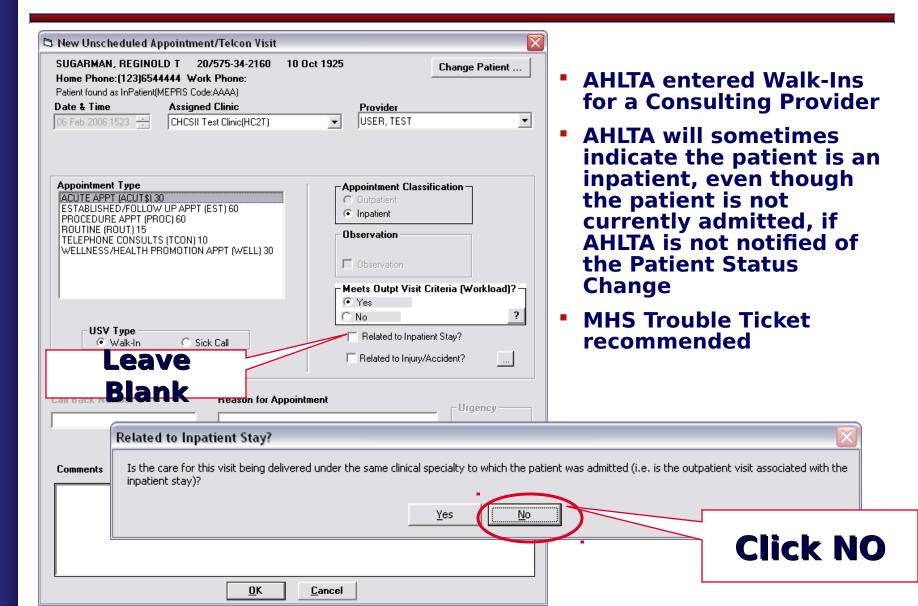
Are you from the attending service? No//

Both CHCS and AHLTA will prompt:

- (CHCS) Are you from the attending service? No//
- (AHLTA) Related to Inpatient Stay?:
- Allied Health Providers-> Accept CHCS default of "NO"
- Consulting Providers-> Accept CHCS default of "NO"
- Only the Attending Clinical Staff of the Same Clinical Service should answer "YES":
 - Then the Visit will be a Non-Count and assigned an "A" Level MEPRS code associated with the current inpatient Clinical Service



HO AHLTA Inpatient Visits





Monthly Clinic Statistics

- CHCS Monthly Clinic Statistical Report provides Both Appointment and Visit Accountability:
 - Hospital Location
 - 4th Level FCC
 - Provider
 - Patient Category
 - Inpatient/Outpatient Visits
 - Count/Non-Count Visits
 - Appointment Type
 - Division Summary
- Excellent tool for Visit Workload and Provider FTE Reporting Reconciliation:
 - Includes ALL Outpatient Visits (Both Count & Non-Count by Clinic Location, FCC, Provider and Appointment Type)

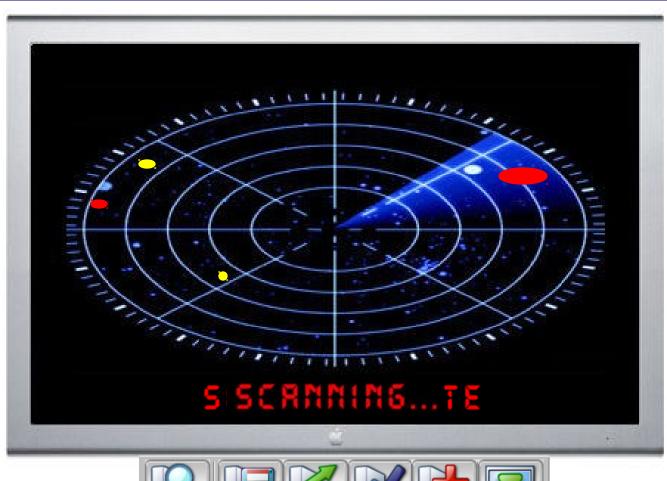


Worldwide Workload

YPE (OF REPORT (CHECK BOX): ()Initial		Calculated: 04 BY PATIENT CAT ()Final ()Cou	TEGORY WITHI		MEPRS	Item 00 = Item 01 =	Basic Live Birth
tem	MEPRS/DM3			Admissions	Bed	 Sick	Inpatient	Outpatient	Ambulatory**
	PATCAT				Days	Days	Visits	Visits	Proc Visits
								· · · · · · · · · · · · · · · · · · ·	
	BAC5/0089	APV CARDIOLOGY		-	-	-		[6]	(6)
	A11 L	ISA ACTIVE DUTY		-		. ,	//.	2	(2)
	A31 U	ISA RET LOS		-	-		_	1	(1)
	A43 L	JSA FAM MBR RET		-	-		-	2	(2)
	F43 L	JSAF FAM MBR RET		-	-/		-	1	(1)
	BACA/0089	CARDIOLOGY					[2]	[385]	_
	·		Only	includ	loc C	ount	1-	•	
		JSA ACTIVE DUTY JSA AD RES	Office	IIICIUC	162 C	ount	-	108 2	-
		ISA RET LOS		Wie i	10.			80	_
		ISA RET PDRL		VIS	ILS .		_	1	_
		ISA FAM MBR AD		_	_	_	_	60	_
		ISA FAM MBR RET			_	_	_	67	_
		JSA FAM MBR DECEASED AD)		_	_	_	1	_
		JSA FAM MBR DECEASED RE			_	_	_	7	_
	A48 L	ISA UNREMARRIED FRM SPO	USE	-	_	-	_	3	_
	F11 U	ISAF ACTIVE DUTY		-	-	-	-	6	-
	F31 L	ISAF RET LOS		-	-	-	-	18	-
	F32 L	JSAF RET PDRL		-	-	-	-	1	-
	F41 L	JSAF FAM MBR AD		-	-	-	-	4	-
		JSAF FAM MBR RET		-	-	-	-	10	-
		JSAF FAM MBR DECEASED F		-	-	-	-	3	-
		THER FED AGENCY/DEPT E	MPLOYEE	-	-	-	-	1	-
	M11 L	ISMC ACTIVE DUTY		_	_	_	_	1	_



Visit Radar Screener







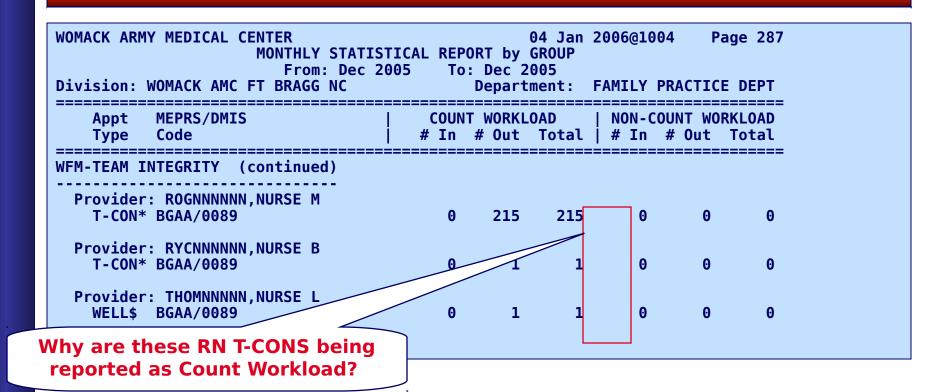
Missing Workload!

COUNT WORKLOAD NON-COUNT WORKLOAD NON-COUNT WORKLOAD # In # Out Total # In # Ou
/0090
/6080
1/0089 0 45 45 0 0
0 0 0 2 0
•
·
./AAQA
0/0089 0 0 0 2 0 0/0089 0 0 0 0 0 0 0/0089 0 0 0 0 0 0 3 0 0 3 0 0 1 0 0 0 0 0 0 0 5 0 0 5 0 5 0 5 0 5 0 0 5 0 0 5 0 0 5 0 0 5 0

Why are these Consulting Provider Visits being reported as Non-



Nurse T-CON Visits!



- New Staff member NOT aware of the FAMILY PRACTICE T-CON Clinic and initiated all Advice Nurse T-CONS in AHLTA in TEAM INTEGRITY
- RN Profile in CHCS for Appt Type T-CON* in TEAM INTEGRITY was set to COUNT
- RN T-CONS MUST be set to NON-COUNT in the Clinic Profile for each
 Assigned Location where the RN can perform T-CONS



Inpatient Administration

- CHCS is the source system for Inpatient Admissions, Transfers and Disposition processing:
 - Assigns OBDs at the Census Hour, to the current Clinical Service
 - <u>Current</u> Clinical Service used as the Requesting Location for Inpatient Ancillary Services
 - <u>Current</u> Attending Provider and Clinical Service used to create Industry Based Workload Assignment (IBWA) encounters
- Correction Management allows corrections to:
 - Clinical Service, OBDs and Disposition Date/Time
 - Patient Category
 - Recalculates OBDs for SIDR, WWR and Inpatient MSA billed charges
- Inpatient Coding:
 - ICD-9 Codes for Diagnosis <u>and Procedures</u>
 - NATO STANAG (2050) for Cause of Injury Coding
 - Diagnosis Related Grouping (DRG Encoder/Grouper->Inpatient CCE)



Corrections Management

Patient: HEALTHE, PATIENT **VIEW ADT** FMP/SSN: 30/800-26-0103 DOB: 03Jan26 PATCAT: A43 Sex: F ----- TYPE DATE TIME RMEPRS MEPRS WARD RM-BD DAYS ADM 14Nov04 0118 AAAA 4SMED 1 Reg# 1273692 (T) **ERA** Disp type: HOME DSP 14Nov04 1500 Bed days=1 Sick days=1 ADM 11Feb05 0110 4SMED 0 Reg# 1276653 **ERA** AAAA WRD 11Feb05 1833 AAAA AAHA Interward transfer ICU2W

Corrections Management only supports Inpatient Admissions:

- Patient correctly admitted to AAAA and transferred to the ICU (AAHA)
- -AAAA is the Referring MEPRS (R-MEPRS) for OBDS
- -SIDR and WWR will contain OBDs for "A" Level ICU FCCs, however WAM/EAS will include these OBDs within the R-MEPRS
- -Corrections Management does NOT support correcting Inpatient Ancillary Order Requesting Locations, Ancillary or Ambulatory data
- -Check for Dispositions with an "A" Level ICU FCC and coordinate with PAD for ICU Dispositions

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MEPRS Activity Report

WOMACK AMC FT BRAGG NC 04 Jan 2006 1020 Page 2

Personal Data - Privacy Act of 1974 (PL 93-579)
* * * MONTHLY MEPRS ACTIVITY REPORT * * *

From: 01 Dec 2005 To: 31 Dec 2005

ODE/DMIS MEPRS DESCRIPTION	BED DAY MEPRS	TOTALS RMEPRS	NO. ADM	NO. DISP	NO. LIVEBIRTHS
AAA/0089 INTERNAL MEDICINE	407	(122)	96	102	0
ABA/0089 CARDIOLOGY	1		1	1	0
BAA/0089 GENERAL SURGERY	358	(45)	101	103	0
BFA/0089 ORAL SURGERY	16		11	11	0
BGA/0089 OTOLARYNGOLOGY	1	(1)	1	1	0
BKA/0089 UROLOGY	26	(4)	9	10	0
CAA/0089 GYNECOLOGY	48		25	26	0
CBA/0089 OBSTETRICS	589	(1)	243	249	0
DAA/0089 PEDIATRICS	76	(3)	39	40	0
DBA/0089 NEWBORN NURSERY	633	(220)	226	232	226
EAA/0089 ORTHOPEDICS	166		46	49	0
EBA/0089 PODIATRY	35		9	9	0
FAA/0089 PSYCHIATRY	97		16	18	0
GAA/0089 FAM MEDICINE	195	(15)	70	72	0
GCA/0089 FAM MED OBSTETRICS	44		22	21	0
GDA/0089 FAM MED PEDS	26		17	17	0
GHA/0089 FAM MED NURSERY	31	(8)	14	14	14
AJA/0089 NEUROLOGY			0	1	0
SUB TOTAL	2749		946	976	240
XXA/0089 CARDED FOR RECORD ON	L		0	3	0
YYA/0089 ABSENT SICK			2	2	0
GRAND TOTAL	2749		948	981	240



WAM Inpatient Report

								SET WOR							
							Month:	рес	Year:	2005			(Last Data	Gen 01/0	1/06@102
DATA Set	Perform FCC/DMIS	Request FCC	DMIS ID		CODE & Rad	*CAT 1	*CAT 2	*CAT 3	*CAT 4	*CAT 5	*CAT 9	Raw Amt Sys-Gen	Wgt Amt Sys-Gen	Raw Amt Edit	Wgt Am Edit
 OBD	OCCUPIED E	RED DAYS													
	0000. 225	AAAA/008	39			45	80	117	152	13	Θ	407	0.00	0	0.0
		AABA/008				1	0	0	0	0	0	1	0.00	0	0.0
		ABAA/008	39			94	92	66	102	4	Θ	358	0.00	0	0.0
		ABFA/008	39			10	5	1	0	0	Θ	16	0.00	0	0.0
		ABGA/008				0	1	0	0	0	0	1	0.00	0	0.0
		ABKA/008	39			3	1	22	0	0	0	26	0.00	0	0.0
		ACAA/008	39			6	38	0	3	1	0	48	0.00	0	0.0
		ACBA/008	39			116	456	0	13	4	0	589	0.00	0	0.0
		ADAA/008	39			0	76	0	0	0	0	76	0.00	0	0.0
		ADBA/008	39			0	594	0	12	27	Θ	633	0.00	0	0.0
		AEAA/008	39			138	11	9	8	0	0	166	0.00	0	0.0
		AEBA/008	39			34	0	1	0	0	Θ	35	0.00	0	0.0
		AFAA/008	39			87	10	0	0	0	Θ	97	0.00	0	0.0
		AGAA/008				33	28	55	79	0	0	195	0.00	0	0.0
		AGCA/008				15	25	0	4	0	0	44	0.00	0	0.0
		AGDA/008				0	26	0	0	0	0	26	0.00	0	0.0
		AGHA/008	39			0	28	0	2	1	0	. 31	0.00	0	0.0
				Total	.s:	582	1471	271	375	50	0	2749	0.00	0	0.0



WWR ICU Days

	K AMC FT BRAGG NC ID: 0089 (Roll-up Report)	WORLDWIDE WORKLOAD Reporting Porting Porting Porting Portion Calculated: TOTAL WORKLOAD BY PATIENT C	eriod: Dec 20 04 Jan 2006 1	005 L114	MFPRS	04 Jan 2006 1	158 Page 1
TYPE	OF REPORT (CHECK BOX): ()Ini	tial (X)Monthly ()Final ()C		4111 ELVEE	TIETRO	Item 00 = Item 01 =	Basic Live Birth
Item	MEPRS/DMIS Clinic Servic PATCAT	e Admissions	Bed Days	Sick Days	Inpatient Visits	Outpatient Visits	
	MEDICAL CARE						
00	AAAA/0089 INTERNAL MEDI	CINE [96]	[285]	[285]	-	-	-
	A11 USA ACTIVE DUTY	11	30	30	-	-	
	A31 USA RET LOS A33 USA RET TDRL A41 USA FAM MBR AD A43 USA FAM MBR RET A45 USA FAM MBR DECEASE A47 USA FAM MBR DECEASE A48 USA UNREMARRIED FRM F11 USAF ACTIVE DUTY F31 USAF RET LOS	D RETIRED 8	47 7 60 68 3 31 2 3	Serv ICU •MEP	rice and I	nitted to Referred rts OBDs	to the
	F41 USAF FAM MBR AD F43 USAF FAM MBR RET F48 USAF UNREMARRIED FR M31 USMC RET LOS	2 3 M SPOUSE 1 1	4 6 2	• WW		s "A" IČU :	OBDs :
0	AABA/0089 CARDIOLOGY	[1]	[1]	[1]	-	-	-
	A11 USA ACTIVE DUTY	1	1	1	-	-	-
0	AAHA/0089 MEDICAL ICU (MICU) -	[191]	[195]	-	-	-
	A11 USA ACTIVE DUTY A31 USA RET LOS A33 USA RET TDRL A41 USA FAM MBR AD A43 USA FAM MBR RET A45 USA FAM MBR DECEASE A47 USA FAM MBR DECEASE A48 USA UNREMARRIED FRM	D RETIRED -	11 47 3 19 57 2 2	15 47 3 19 57 2 2 9	: : : : :	- - - - - - -	- - - - - -



SIDR Data

- The Standard Inpatient Data Record (SIDR) is an ASCII file transmission of <u>patient level</u> Inpatient data, generated monthly by CHCS:
 - Army MTFs also create in interim monthly SIDR "D" Records Only
- Key SIDR data elements include:
 - Treatment MTF DMIS ID
 - Admission/Disposition Dates
 - Source of Admission/Type of Disposition
 - ICD-9-CM Diagnosis & Procedure Codes
 - Assigned DRG and Weight
 - Patient Demographics (including Patient Category and Enrollment)
 - Age at Admission
 - Occupied Bed Days per Clinical Specialty (4th Level FCC)
 - Intensive Care Unit (ICU) Days
 - MEPRS Code of the Referring Clinical Specialty for ICU Care



See Notes view for SIDR Record Status Flags



Ancillary Orders Review

```
BTST Order Entry Data Quality Report - 5 Feb 07
The following were entered using BTST (CHCS II Test Code.)
      Order #
                                                   Type
                                                                       Provider
                                                   RX
     070205-04431
                                                                      BARSTC
     070205-09325, 07084, 07049
                                                   CON
                                                                      FRYV
     070205-09319
                                                   RAD
                                                                      FRYV
     070205-08986
                                                   LAB
                                                                      FRYV
     070205-08483, 08492, 08464
                                                   RX
                                                                      FRYV
     070205-04098, 03825, 03829, 03833
                                                   RX
                                                                      WIGGSA
     070205-07247
                                                   RX
                                                                      KORBYJ
     070205-07094, 07096, 06784
                                                   LAB
                                                                      KORBYJ
     070205-06528, 06531, 06521, 06524
                                                   LAB
                                                                      KORBYJ
     070205-06262, 02790, 02802
                                                   CON
                                                                      KORBYJ
     070205-05869. 05844. 05859
                                                   RX
                                                                      KORBYJ
                                                   RAD
     070205-04382
                                                                      KORBYJ
     070205-03780, 03789, 03791, 03793, 03794
                                                   LAB
                                                                      KORBYJ
     070205-03773, 03459, 03417, 03428
                                                   RX
                                                                      KORBYJ
     070205-03378, 03380, 03261, 03274
                                                   RX
                                                                      KORBYJ
     070205-02385, 02399, 02355, 01389
                                                   RX
                                                                      KORBYJ
     Thanks,
     Ann, DBO/BSB (MEPRS)
     77299
```

```
CHCS Menu Path:
Physician Menu (OR-MD-MAIN)
RCR - Review Clinical Results and Orders Menu (OR-REV-CLIN-RESULTS-MD)
RVO - Review Orders -> Enter MEPRS Code to query CHCS for BFE* and BTST Orders
```



DQ - Where to Start ??

- 1. Training Attend CHCS Training offered at your MTF If none are offered, explore options:
 - MedLearn https://mhslearn.satx.disa.mil/ilearn/en/learner/jsp/default.htm
 - NMC Portsmouth for CHCS Nuggets and AHLTA SOPs at http://www-nmcp.mar.med.navy.mil/CHCS/index.asp
 - PASBA Coding VTC (Click on Coding->Coding VTC)
- 2. Coordinate with Provider/Nursing Champion and IMD to establish a CHCS/AHLTA Users Forum
- 3. Understand your MTF Business Processes:
 - CHCS/AHLTA Support Team
 - Coding Support Options
 - Business Plan Targets
 - Special Programs New Initiatives
 - MTF unique systems and ad-hoc reports
 - MTF staff responsible for key DQ processes



DQ - Getting There...

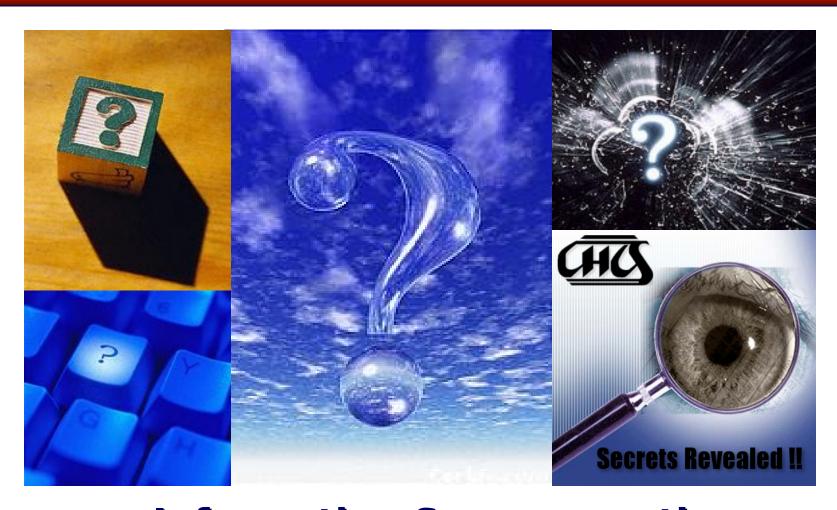
- Use the DQMC Program as a tool to increase awareness, track issues and implement solutions and processes to improve DQ
- Identify MTF Level Stakeholders and "DQ Champions"
- Identify data sources to conduct analysis
- Conduct process assessments to identify problem areas and root causes - try "Trading Spaces"
- Offer Staff Team Assist Visits Meet New Staff!
- Establish performance metrics and measure the results
- Support behavior changes Create incentives for Teamwork!!!
- Share successes and accomplishments
- Provide feedback to staff of ALL levels of the organization
- Know where to go for help Don't be afraid to ask for help!

See Back-Up Slides for "Information Sources on the Web"





Questions??



Information Sources on the Web



Tri-Service Web Sites

WEB SITE	LINK (Verified as of 7 Feb 2007)
CHCS Courses & Downloads New!! • Sign Up for Notification of Courses!	https:// mhslearn.satx.disa.mil/ilearn/en/learner/js p/default.htm
 CHCS Data Management* User Guides, Release Notes Interface Documentation 	http://www.chcs-dm.com/DM4CHCS/default .html
TMA Data Quality Management Control Program Training	http://tricare.osd.mil/ocfo/mcfs/dqmcp/training.cfm
Post Deployment Health Toolbox Algorithms & Coding Guides	http:// www.pdhealth.mil/guidelines/toolbox.asp
 TRICARE Operations Center Access to Care Template Analysis New!! Daily Appts & PCM	http://www.tricare.osd.mil/tools/
MEPRS Early Warning and Control System (MEWACS) ee Control System (MEWACS) Ee Control System (MEWACS)	http://www.tricare.osd.mil/ebc/rm_home/m eprs/mewacsxls.cfm (Currently having Tech Difficulties) 57 s - Password Required



Service Web Sites

WEB SITE	LINK (Verified as of 7 Feb 2007)
Army Knowledge On-Line*: AHLTA Updates & Template Team Links to AF AHLTA Site	Log On to AKO & Follow Link: https://www.us.army.mil/suite/page/406
OTSG Decision Support*: • Portal to All AMEDD Metrics/Data	https://ke2.army.mil/otsg/main.php?cid=5 7
Army PASBA: DQ Metrics & Coding Support Coding VTC Presentations	https://pasba3.amedd.army.mil (AKO login required)
Army MEPRS Program Office: - All things MEPRS and FAQs	http://ampo.amedd.army.mil/
NMC Portsmouth "Nuggets" CHCS & AHLTA "How To's" & SOPs Must See!!	http://www- nmcp.mar.med.navy.mil/CHCS/index.asp
Distributed Learning • AHLTA Tutorials * Password Required	http://www.distributivelearning.net/EPSS_ 01/index.cfm? Location=tutorials/tutorial_detail_listing& TopicParentID=65



Best of the Web

WEB SITE	LINK (Verified as of 7 Feb 2007)
American Medical Association CPT Code Look-Up • Look-Up by Code or Keyword • Includes Medicare RVU & Payment • Lists CPT Assistant References	https://catalog.ama-assn.org/Catalog/cpt /cpt_search.jsp?checkXwho =done
ICD-9 Flash Coder ICD-9 Code Look-Up Related DRGs Billable Indicator	http://www.icd9coding1.com/flashcode/home.jsp
Medical Group Mgmt Benchmarks Staffing Models Relative Value Units	http://www.managedcaredigest.com/edigests/mg2000/mg2000c01.html



DQ Process Area Review

Enrollment,
Demographics &
Other Health
Insurance
(CHCS/DEERS)
1. Patient

- 1. Patient Registration
- 2. Duplicate Patients
- 3. NED Error Processing
- 4. CHCS/DEERS Sync
- 5. Eligibility

 Verification

Clinical (CHCS/ADM & AHLTA)

- 7. Clinic & Provider
 Profiles (Specialties
 & Workload Flag)
- 8. Individual Check-In/End of Day Processing
- 9. Correct assignment of Inpatient Attending Provider and Service
- 10.Coding Accuracy and Timely Completion

Cost/Performance & Billing (CHCS/ADM/EAS/M2)

- 12.Ancillary File Maintenance
- 13.Common File
 Synchronization Across
 Systems (Personnel and
 Clinical)
- 14.Synchronization of Workload Reporting (SIDR/SADR, WWR, WAM/EAS)
- 15.Accurate data to study Access to Care, Quality Improvements, Business Planning and Market Share Analysis

11 Ameillam Order

Be Prepared for the "Duration"... Data Quality is not at One-Time Effort...